

**ISA Texas Chapter
Board of Directors Meeting
February 5, 2010
Elgin, TX**

Members Present

Sarah Brackin
Keith Brown
Greg David
John Giedraitis
Emily King
David Vaughan
Pat Wentworth

Heather Brewer
Jim Carse
Nevic Donnelly
Susan Henson
Paul Johnson
Todd Watson

Members Absent

Hans Williams

Others Present

Jim Cruser
James Tuttle
Mark Wieland

I. Call to order: President Carse called the meeting to order at 10:05 a.m. and declared that a quorum was present..

II. Approval of Minutes: A motion was made by Susan Henson to approve the November 13, 2009 Board Minutes; motion seconded; motion approved.

III. Reports:

a) Treasurer: Brackin gave a report on her findings about an audit. The conclusion was that an audit was not needed for ISAT. A motion was made by John Giedraitis that ISAT have someone to look at the finances and possible internal controls for ISAT; motion seconded; motion passed. Brackin will work on this for the next Board Meeting.

There was some discussion on the sales tax permit. Brackin will do some more checking on this.

The results of the 2009 fiscal year were presented by Walterscheidt. There was some discussion on the numbers. A motion was made by David Vaughan to approve the financial report; motion seconded; motion passed.

b) Editor: Johnson discussed the newsletter and is checking on color costs. he is also checking on other printers. There was also some discussion on

possible improvements that he may make.

c) Liaison: Giedraitis told the Board how the ISA Board will change this year with a new 15 member elected board, partially by the membership and partially by the existing board.

d) Executive Director: A short report by Walterscheidt that the office is going well.

e) Committee Reports:

Convention 2010: Watson reported on the 2010 Convention. The theme “Trees Mean Business” was accepted. The Working Groups need to get speakers for their session.

Tree Climbing Championship: Donnelly and Brown reported that the TTCC will be held in the Dallas area on May 21 & 22. There will also be a workshop on May 20.

Arbor Day: Arbor Day will be held on April 30, in San Antonio hopefully in front of the Alamo.

Certification: Wentworth reported on the separate tree worker certification. He also said there are an increasing number of exams being taken on the computer.

Membership: The membership is coming in. ISA has a slight decrease in membership, so we may have that too.

Educational Services Working Groups: Giedraitis had Vaughan Giedraitis, and Brown report. Jim Crusier of AEP was introduced as the new chair of the utility Arborist Working Group.

Awards: Giedraitis reported that this will come up in the May board meeting.

Historian: Heather Brewer needs more photos.

Publicity: Tuttle requested that everyone get information on events to him early.

Scholarships: Williams submitted a written report read by the President that said the scholarships were taken care of for 2009.

Research: No report from Williams

Plant Appraisal: Wentworth reported that the 10th edition of the Guide should be ready sometime in 2011. He also stated the need to form a committee to develop the 3rd Texas Supplement.

IV: Old Business

a) Audit: This was reported on earlier by Brackin.

b) ISAT Staffing: Mark Wieland was introduced, he told a little of the work he has accomplished. His resume was also distributed. A motion was made by Gregg David that the Executive Committee do the work on hiring a Special Events Coordinator; motion seconded; motion passed.

c) Habitat for Humanity: A report was given that stated the meeting with Matt Hull in Austin was favorable and both Habitat and ISAT seem ready to continue to move forward. A committee with Beth Walterscheidt as chair and consisting of Nevic Donnelly, Emily King, and perhaps Bruce Miles was appointed to develop guidelines for the May Board Meeting.

d) Editorial Policy: After some discussion it was decided we did not need a written policy. A motion was made by Gregg David that the Editor should ask the Executive Committee to review and make a decision on items he may feel uncomfortable with; motion seconded; motion passed.

V: New Business:

a) American Youth Works Program: Donnelly submitted a report and let a discussion on whether we could support their arborist program which would provide entry level worker for our industry. He requested \$2,500 for a start-up and scholarships to conference and workshops. A motion was made by Donnelly to provide \$2,500 for start up and to provide scholarships; motion seconded. There was not vote on the motion it will be done via e-mail after some follow up work by Donnelly.

b) Galveston Tree Planting Project: A proposal was received to provide \$10,000 to assist in a tree planting in a Galveston Park. There was not motion so the proposal died for lack of a motion.

c) Budget: The budget will be voted on at the next Board Meeting because Walterscheidt had printed the wrong draft.

VI: The next meeting will be via webinar on April 23. John Giedraitis will set it up.

VII: Adjourn: A motion was made to adjourn; motion seconded; motion passed. The meeting was adjourned at 2:45 p.m.

Respectfully

Michael J. Walterscheid
Executive Director